



VENDOR RULES

Phone: (510) 540-6013
Fax: (510) 540-1928
Online: www.myBPG.com

INTRODUCTION

This packet contains critical information for vendors. Vendors are patient members who provide medicine to other patient members in our collective. Please review these Vendor Rules closely and confirm your understanding by completing the Vendor Attestation section on the last page. We appreciate the time and energy that all providers put forth in the effort to maintain safe access to affordable medicine, and we look forward to working with you.

SAFETY FIRST

The laws regarding medical cannabis in California can be confusing, as they differ from city to city and county to county. Please take the time to research the laws in your own region, and follow them to the best of your ability. Also research the laws in the communities you will be traveling through. The best protection is prevention.

As you approach our location, please be aware of your surroundings. Drive safely, keep your stereo volume low, and obey all traffic laws. Keep the contents of your bags out of sight, especially in the parking lot and neighborhood surrounding the dispensary.

APPOINTMENT HOURS

We see appointments daily on an as-needed basis. To make an appointment, please call us at (510) 540-6013.

If you are unable to make a scheduled appointment, please call us in advance at (510) 540-6013 to either cancel or reschedule.

Scheduling an appointment does not guarantee anything. All decisions are made based on patient needs and available resources.



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WHAT YOU SHOULD BRING

We offer a wide range of products and will consider most medical cannabis products for use by our patients, including:

- Dried/cured cannabis flowers (buds)
- Trim with visible trichomes (from flowers; no water leaves)
- Extracts (hashish, kief, cartridges, shatter, oil, and wax)
- Edible products (baked goods, capsules, candies, savory foods, drinks, and tinctures)
- Topical products (lotions, salves, balms)
- Clones/Cuttings
- Seeds
- Pre-rolled cannabis cigarettes (joints, cones, etc.; no blunts or other tobacco products)
- Accessories (e.g. vaporizer pens)

If you have laboratory analyses, certifications (such as vegan or organic), or other relevant notes regarding the lineage and growth cycle, please bring these in with the medicine. These documents help us properly identify and better communicate relevant information to our patients.

With regard to laboratory testing, the City of Berkeley requires that all medical cannabis sold at BPG must be tested and labeled in accordance with Berkeley Municipal Code § 12.27.070. The specific tests that must be performed include:

- APC, E. Coli, pseudomonas, mold, yeast, coliform counts
- Pesticide residue analysis
- Cannabinoid profile (required: THC, CBD, CBN, THCA, CBDA)
- Residual solvent analysis (for solvent extracts only)

BPG will test your cannabis and/or products before making a purchase. All contaminated medicine will be returned (less the amount needed for analysis).



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WHAT YOU SHOULD NOT BRING

Contaminants: All products must be free of hair, mold, insects (living or dead), debris, and other contaminants.

Wet cannabis: All raw cannabis products must be properly dried and cured. Moist flowers, trim, and extracts will not be accepted. To determine if flowers are dry enough, perform this simple test. Take a bud and snap the stem with your hands. If there is an audible “snap” when the stem breaks, then the bud is dry; if there is no sound, or the stem bends and will not snap, it is not dry yet.

Our patients prefer flowers that have been completely trimmed. Untrimmed or unevenly trimmed flowers will be valued less than well-manicured flowers.

Avoid mixing different strains together, as this obscures the unique effects of individual strains and makes it more difficult to assess quality overall.

Pesticides and unsafe additives: We discourage the use of potentially hazardous chemicals and additives when cultivating medical cannabis. These can have serious impacts on the health of patients whose immune systems may already be compromised.

Please refer to the specific instructions listed on the following page.



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PESTICIDE USE ON MARIJUANA

The following is being provided for informational purposes only and does not authorize, permit, endorse, or in any way approve the use, sale, cultivation, or any other activity associated with marijuana. Any such activity is subject to prosecution under federal law.

PESTICIDE REGISTRATION REQUIREMENTS

- Pesticides must be registered by both the U.S. Environmental Protection Agency (U.S. EPA) and the California Department of Pesticide Regulation (DPR) before they can be sold and used in California.
- There are no pesticides registered specifically for use directly on marijuana and the use of pesticides on marijuana plants has not been reviewed for safety or human health effects.
- Under California law, the only pesticide products not illegal to use on marijuana are those that contain an active ingredient that is exempt from residue-tolerance requirements (*See Attachment*); and
 - Registered and labeled for a use that is broad enough to include use on marijuana (e.g. unspecified green plants); or
 - Exempt from registration requirements as a minimum risk pesticide under FIFRA section 25(b) and 3 CCR § 6147. (FAC §§ 12973, 12995; 3 CCR § 6490.)

PESTICIDE USE REQUIREMENTS

- Before using any pesticide, ALWAYS read and follow the pesticide label. **The label is the law**
- If you apply pesticides to a field, you must obtain an operator identification number from the County Agricultural Commissioner and submit monthly pesticide use reports to that office. (FAC § 11408; 3 CCR § 6622; 3 CCR § 6627.) Note: No operator identification number will be issued in any local jurisdiction that prohibits marijuana cultivation.
- U.S. EPA designates certain pesticide products as federally “Restricted Use” products when they determine those products may cause unreasonable adverse effects even when used as directed on the product labeling. Restricted Use pesticides are limited to use by certified applicators, or to those under the supervision of a certified applicator.
- DPR designates certain pesticide active ingredients as California “Restricted Materials” when they determine those pesticides are especially hazardous to human health or the environment. Restricted Materials require a permit issued by the County Agricultural Commissioner. Permits will not be issued for marijuana cultivation sites. (FAC § 14001, et seq.; 3 CCR § 6400.)
- Employers must protect their workers from exposure to pesticides. State law requires that employers follow the pesticide label and:
 - Provide required personal protective equipment;
 - Provide required training and access to pesticide labels and safety information; and
 - Properly store, handle, and dispose of pesticides.

(*See Compliance Assistance Booklet*; 3 CCR § 6670, et seq.; 3 CCR § 6700, et seq.;
< <http://www.cdpr.ca.gov/docs/enforce/cmpliastr/bkltmenu.htm> >.)

RODENTICIDE USE

- Rodenticides that are designated as California Restricted Materials cannot be used; and those that are only designated as federally Restricted Use products can only be used by a certified commercial applicator. See Above.
- There are some rodenticides labeled for below ground applications that are not designated as California Restricted Materials or federally Restricted Use pesticides that can be used if consistent with the label.
- The following rodent repellants may be used in and around marijuana cultivation sites consistent with the label:
 - Capsicum Oleoresin
 - Putrescent Whole Egg Solids
 - Garlic



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REQUIREMENTS FOR DIFFERENT PRODUCT TYPES

All Products

Pursuant to Berkeley Municipal Code § 12.27.070, all Medical Cannabis, Medical Cannabis Products, and Edibles shall be tested and labeled according to specific requirements. Please refer to Berkeley Municipal Code for the full list of requirements. The Code can be viewed online at <http://codepublishing.com/ca/berkeley/>.

Flowers and Trim

Please bring a minimum of 1 pound (454 grams).

Extracts

Please weigh extracts into individual grams and package the 1-gram units in 1" round plastic cylinders or 1" x 1" x 1" clear, plastic cubes. Shatters should be packaged in parchment paper.

Edibles

Edible products must be prepared, packaged, and labeled in compliance with the various requirements of Berkeley Municipal Code § 12.27.070, including but not limited to those listed below.

- Edibles must be limited to the items approved in the California Homemade Food Act, also referred to as AB1616. BMC § 12.27.070(G)1.¹
- Edibles manufacturers must comply with all state and local laws regarding the preparation, distribution, labeling, and sale of food, *even if those laws are not directly applicable to edibles*. BMC § 12.27.070(G)2.
- Edibles producers must be state certified food handlers, and must provide to BPG for recordkeeping a copy of their valid food handler certificate. BMC § 12.27.070(G)3(d).

¹ Please refer to the California Homemade Food Act (AB 1616) for more details. For more information and to see a list of currently approved edibles products, please visit the City of Berkeley online at [http://www.ci.berkeley.ca.us/Health_Human_Services/Environmental_Health/California_Homemade_Food_Act_\(AB1616\).aspx](http://www.ci.berkeley.ca.us/Health_Human_Services/Environmental_Health/California_Homemade_Food_Act_(AB1616).aspx).



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- Edibles must be packaged in tamper-evident, opaque packaging that does not make it appear as if the edible is a food product. Packaging that makes the product attractive to children is prohibited. BMC § 12.27.070(G)4.

Other Products

Other medical cannabis products not listed here are welcome for consideration. Please bring in any information that would help inform our patients about your product.

Our staff may recommend additional packaging considerations for select products.



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CITY TAX REQUIREMENT

As of January 1, 2011, BPG and all other medical cannabis providers in the City of Berkeley – including individual patients, collectives, and other dispensaries – are required to pay a city tax of 2.5% on every medicine transaction. BMC § 9.04.136.

These payments may be made directly to the city by individual providers, or providers may pay a permitted dispensing collective for remittance to the city on their behalf. BMC § 9.04.126(E).

BPG offers two payment options to providers to help them fulfill these new tax requirements to the city. Tax Option A allows the collective to report and pay the 2.5% wholesale tax to the City on the vendor's behalf anonymously. Option A requires an additional 0.5% processing fee to be paid to the collective.

Tax Option B requires the vendor to file a W-9 with the City of Berkeley and pay the applicable 2.5% wholesale tax. Under this option there is no processing fee paid to the collective. Copies of blank W-9 forms are kept on file to be made available to vendors.

Ask us during a regular appointment for more details regarding “A” and “B” vendors.



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VENDOR ATTESTATION PAGE

I hereby declare that I am a member of Berkeley Patients Group (BPG) and that I agree to uphold the BPG Member Rules as well as the BPG Vendor Rules. I further declare that all cannabis and cannabis products that I distribute to BPG are cultivated, processed, stored, and transported under sanitary conditions and in compliance with all applicable laws and regulations.

Name: _____	Zip Code: _____
Collective: _____	Phone: _____
Signature: _____	Email: _____
Date: _____	May we contact you directly? Yes / No

Vendor ID#: _____	City Tax Option: A / B
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Please retain your Vendor ID#. You will need it to complete future transactions. Completion of this form does not guarantee any sale. All purchases are made based on available resources and patient needs.

BPG shall retain the original of this form and shall make a photocopy for the vendor's records. A photocopy of this form is valid as the original.